

## ORILLIA PUBLIC LIBRARY BOARD

### MINUTES OF APRIL 27, 2022 MEETING

A regular meeting of the Library Board was held via Zoom commencing at 3:30 p.m.

PRESENT – BOARD – K. Seymour, Chair; C. Seiberling-Spriggs, Vice-Chair; M. Ainsworth  
C. Allman; M. Edwards; D. Elder; R. Greenlaw; P. Hehn; G. McCorkell;  
R. Stevens; D. Watson

STAFF – B. Sullivan, Chief Executive Officer  
K. Absalom, Director of Information Services  
M. Robertson, Director of Corporate and Operational Services  
M. Wilkinson, Director of Children’s & Youth Services  
A. Lambertsen, Coordinator of Circulation Services  
A. Gilston, Emerging Technologies Librarian  
T. Chatten, Recorder

ABSENT – none

#### CONVENING OF THE MEETING

Land Acknowledgement Statement – C. Seiberling-Spriggs read the Library Board’s statement.

Call to Order – Notice and Quorum – K. Seymour called the meeting to order.

#### Approval of the Agenda

*MOTION #2022:15*

*Moved by P. Hehn, seconded by C. Seiberling-Spriggs that the Orillia Public Library Board  
approve the Agenda of the April 27, 2022 meeting. CARRIED*

Disclosure of Pecuniary Interest and General Nature Thereof – none

#### CONSENT AGENDA

M. Wilkinson highlighted the return of in-person March Break programs with over 800 program interactions taking place. Many new families are now coming to enjoy the Library, and teen surprise bag requests hit a high of 32 (normally 7-9).

K. Absalom noted that A. Gilston, who is filling in for the Emergent Technologies position, is doing well with new programs using the Makerspace as staff are needed for new technology. A board member asked what the role of the Readers Advisor is, Kelli gave a review of duties.

M. Robertson reported on the sorter replacement and updated functions coming in September, with multi-lingual accessible features also.

B. Sullivan highlighted that the outreach worker position was approved and is moving forward.

*MOTION #2022:16*

*Moved by G. McCorkell, seconded by D. Watson that the Consent Agenda of the April 27, 2022  
meeting be adopted. CARRIED*

## DISCUSSION AGENDA

### BUSINESS ARISING FROM THE MINUTES

Strategic Plan Update – Thanks to M. Edwards & C. Allman for their assistance with final edits and reorder of priorities to complete the document.

*MOTION #2022:17*

*Moved by D. Elder, seconded by M. Edwards that the Orillia Public Library Board accept the Strategic Plan as presented and that OPL begins the process of creating and carrying out an Action Plan that will map out the implementation of the Strategic Plan over five years.*

CARRIED

Annual Work Plan – The work plan for the Library was presented last month giving direction to the Board and for the coming year.

*MOTION #2022:18*

*Moved by R. Greenlaw, seconded by D. Watson that the Orillia Public Library Board adopt the Annual Work Plan for 2022 as presented.*

CARRIED

### REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Monthly statements for December 2021, January, February, and March 2022 were presented for Board review and discussion.

*MOTION #2022:19*

*Moved by P. Hehn, seconded by C. Seiberling-Spriggs that the Orillia Public Library Board receives the December 2021, January 2022, February 2022, and March 2022 Financial Statements as presented.*

CARRIED

Sorter Replacement – Funding of the new sorter replacement will be split equally with the City and Library as part of the 2022 budget deliberations.

*MOTION #2022:20*

*Moved by D. Watson, seconded by C. Allman that the Orillia Public Library Board approve the withdrawal of half the approximate bill of \$125,823.48 plus half the cost of construction from General Reserves to fund the sorter replacement.*

CARRIED

Policy Committee – In light of the upcoming elections, policy updates are required by May 1<sup>st</sup> in the year of an election.

*MOTION #2022:21*

*Moved by D. Elder, seconded by R. Stevens that the Orillia Public Library Board adopt the Library and Political Elections Policy (#2.234);*

*It is further recommended that the Board rescind the Municipal Resources for Election Campaign Purposes Policy (#2.235);*

*And it is finally recommended that the Board amend the Community Information Policy (8.882).*

CARRIED

NEW BUSINESS

As part of the upcoming municipal election, the Library will prepare and send information packages and offer to meet with any interested candidates to discuss Library needs. Any Board members who are interested in attending would be appreciated.

Adjournment at 3:54 p.m.

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BOARD CHAIR

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CHIEF EXECUTIVE OFFICER