

ORILLIA PUBLIC LIBRARY BOARD

MINUTES OF FEBRUARY 27, 2019 MEETING

A regular meeting of the Library Board was held at the Library commencing at 3:30 p.m.

PRESENT – BOARD – L. Avery; B. Dickson; P. Hehn; K. Hewitt; E. Hutt; C. Seiberling-Spriggs

STAFF – K. Absalom, Director of Information Services
S. Csekey, Director of Children’s & Youth Services
S. Dance, Director of Technical Services
M. Wilkinson, Head of Circulation Services
T. Chatten, Recorder

OTHER – D. Elder, R. Greenlaw; R. Stevens

ABSENT – R. Kloostra; K. Seymour

BOARD ORIENTATION

Election of Chair – L. Avery nominated B. Dickson for the position of Board Chair; accepted by B. Dickson. The position of vice-chair will be decided at the next meeting once all members are ratified. All staff and board members in attendance introduced themselves.

CONSENT AGENDA

Correspondence items 4.b), f) and g) to be pulled for further discussion and Board information, and under New Business add an in camera session.

MOTION #2019:01

Moved by K. Hewitt, seconded by L. Avery that the consent agenda of the February 27, 2019 meeting be adopted as amended. CARRIED

PowerPoint Presentation – S. Csekey reviewed the presentation with new board members. The presentation will be emailed to board members also for future reference and further review as needed.

Disclosure of Pecuniary Interest and General Nature Thereof – none

DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES

Friends of the Library – There was discussion regarding the café, and while the Friends cannot support it financially, believe in principle that it is a good idea to have something available, as patrons have also asked.

Legacy Document – Tabled for next meeting.

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Review and discussion of monthly statements for December 2018. It was pointed out that the Library had received additional grant money for the summer students in 2018.

MOTION #2019:02

Moved by C. Seiberling-Spriggs, seconded by K. Hewitt that the Orillia Public Library Board receives the preliminary December 2018 Financial Statements as presented.

CARRIED

NEW BUSINESS

Appointment of Committee Members and SOLS Representative – Board members were asked to consider where their strengths could best be applied to a particular committee for next meeting.

Board Orientation Future Sessions – A building tour is planned for next meeting as well as taking a group photo of new board members for the website. Review of information by department at a later date.

CORRESPONDENCE

Several items were pulled for discussion including patron incident with a chair in the program room. It was brought to the attention of the Board and forwarded to the Library Health & Safety Committee for review/inspection. No concerns or issues were found, with no hazard with normal use. Reply to be sent under Board Chair signature as requested.

The Ministry of Labour performed an investigation regarding a City of Orillia employee fall; all protocol followed with a very thorough inspection/investigation. There are follow up procedures to be put in place based on the incident report provided.

The Library was given the Angus Mowat Award at the recent OLA SuperConference for the 2018 Remembrance Event; the Board expressed their congratulations to staff for arranging this first class event.

The Library is showcased in a new advertisement at Rotary Place, very nice representation.

The Board would also like to acknowledge the senior staff team for their efforts in maintaining ongoing operations in the absence of the CEO.

In Camera Session

MOTION #2019:03

Moved by B. Dickson, seconded by L. Avery that the Orillia Public Library Board enter an in camera session at 4:20 pm. CARRIED

MOTION #2019:04

Moved by B. Dickson, seconded by C. Seiberling-Spriggs that the Orillia Public Library Board leave an in camera session at 5:01 pm. CARRIED

Adjournment at 5:02 p.m.

BOARD CHAIR

CHIEF EXECUTIVE OFFICER