

ORILLIA PUBLIC LIBRARY BOARD
MONTHLY MEETING OF THE LIBRARY via Zoom
WEDNESDAY JANUARY 27, 2021 at 3:30 p.m.

Purpose Statement

**We are a gathering place to share expertise, support learning,
inspire connections and create possibilities for everyone.**

CONVENING OF THE MEETING – Board Chair

1. Call to Order – Notice and Quorum
2. Approval of the Agenda **MOTION**
3. Disclosure of Pecuniary Interest and General Nature Thereof

CONSENT AGENDA **MOTION** 5 min

1. Approval of the Minutes of the November 25, 2020 Regular Meeting
2. Reports for November/December 2020
 - a) CEO Report
 - b) Children & Youth Services
 - c) Circulation & Technical Processing Services
 - d) Information Services
 - e) Quarterly Statistics
3. Correspondence
 - a) Undated Orillia Public Library 2019 Year in Review
 - b) November 27, 2020 Library Materials Isolation Report, Vaughan Public Libraries
 - c) December 2, 2020 Updated letter to businesses from SMDHU – COVID19 New Safety Measures
 - d) December 2, 2020 R. Cadeau, Asst. Clerk, City of Orillia re: Meeting Schedule & Election of Chair for 2021
 - e) December 11, 2020 M. Williams, Deputy Clerk, City of Orillia re: 2021 Budget Committee
 - f) December 29, 2020 Federation of Ontario Public Libraries Chair's Message
 - g) January 2021 Ontario Library Service – North / Southern Ontario Library Service

DISCUSSION AGENDA

1. Business Arising from the Minutes
 - a) OPL Safety Plan **MOTION** 5 min
 - b) Work From Home Procedure 2 min
2. Reports of Board Committees and Representatives
 - a) Finance Committee – November 2020 Statement **MOTION** 2 min
 - Update - Township Contract 5 min
 - b) Personnel Committee – Update - Employee Performance Appraisal **MOTION** 5 min
 - Update - Service Review 5 min
 - Update - CEO Performance Review **IN CAMERA/MOTION** 10 min
 - CEO Retirement **MOTION** 2 min
 - CEO Recruitment **MOTION** 10 min
 - c) Policy Committee – ByLaws/Governance – Delegation of Authority **MOTION** 10 min
3. New Business
 - a) Business Plan - Update 15 min
 - b) Meeting Date Schedule / 2021 Closures (incl.withDec2/20 corr.) **MOTION** 5 min
4. Announcements 2 min
5. Adjournment 1 min

PLEASE NOTIFY SECRETARY AT 705-325-2338 IF UNABLE TO ATTEND