

**ORILLIA PUBLIC LIBRARY BOARD
MONTHLY MEETING IN THE LIBRARY
WEDNESDAY JANUARY 22, 2020 at 3:30 p.m.**

Purpose Statement

**We are a gathering place to share expertise, support learning,
inspire connections and create possibilities for everyone.**

ELECTION OF BOARD CHAIR

CONVENING OF THE MEETING – Board Chair

1. Call to Order – Notice and Quorum
2. Approval of the Agenda - ***MOTION***
3. Disclosure of Pecuniary Interest and General Nature Thereof

CONSENT AGENDA (2 min) - MOTION

1. Approval of the Minutes of the December 18, 2019 Regular Meeting
2. Reports for December 2019
 - a) CEO Report
 - b) Children’s & Youth Services
 - c) Information Services
 - d) Technical Services
 - e) Quarterly Statistics January-December 2019
3. Correspondence
 - a) Undated Annual Capital Expenditures Survey
 - b) December 10, 2019 from M. Williams, Deputy Clerk, City of Orillia re: 2020 Budget Committee
 - c) December 20, 2019 from Revenue Canada re: Confirmation of annual information return filing
 - d) December 23, 2019 to Severn Township Public Library Board
 - e) January 10, 2020 from B. Dickson
 - f) January 16, 2020 from A. Silk, Chair Severn Township Public Library Board
 - g) January 17, 2020 from K. Hewitt

DISCUSSION AGENDA

1. Business Arising from the Minutes
 - a) Friends of the Library 2 min
 - b) Severn Township Contract – CEO Update 5 min
 - c) Carpet Report – CEO Update 10 min
2. Reports of Board Committees and Representatives
 - a) Finance Committee – Financial Statement for December 2019 - ***MOTION*** 5 min
3. New Business
 - a) Extended Loan Period for ISU – M. Wilkinson 5 min
 - b) Business Plan Update - CEO 10 min
4. Announcements 3 min
5. Adjournment 1 min

PLEASE NOTIFY SECRETARY AT 705-325-2338 IF UNABLE TO ATTEND