

## ORILLIA PUBLIC LIBRARY BOARD

### MINUTES OF APRIL 28, 2021 MEETING

A regular meeting of the Library Board was held via Zoom commencing at 3:30 p.m.

PRESENT – BOARD – K. Seymour, Chair; C. Seiberling-Spriggs, Vice-Chair; M. Ainsworth; E. Chwilkowska; M. Edwards; D. Elder; R. Greenlaw; P. Hehn; R. Stevens; D. Watson

STAFF – S. Campbell, Chief Executive Officer  
K. Absalom, Director of Information Services  
M. Wilkinson; Head of Circulation Services  
T. Chatten, Recorder

OTHER- J. Linton, E. Ross, K.Slimman, G.Young (TCI Management Consultants in association with Beth Ross & Associates, Bibliotechs Inc.)

ABSENT – G. McCorkell

### CONVENING OF THE MEETING

Call to Order – K. Seymour called the meeting to order.

### Approval of the Agenda

*MOTION #2021:23*

*Moved by R. Stevens, seconded by D. Elder that the Orillia Public Library Board approve the Agenda of the April 28, 2021 meeting. CARRIED*

Disclosure of Pecuniary Interest and General Nature Thereof – None

### CONSENT AGENDA

Based on the monthly reports there is continued heavy use of Library services and materials, the Board expressed their thanks and congratulations for a job well done to staff.

The CEO reported that the safety and security review was completed with the OPP and City staff recently with a report to the CEO and City management team to follow. There was productive discussion with risk assessment of all areas of the building.

Chippewas of Rama are still examining the contract with no concerns, just awaiting signing. The Board will discuss the possibility of having a representative appointed by Chippewas of Rama on the Board and will review options for changes to the Board composition.

R. Greenlaw asked about purchase of bike racks that have been deferred from previous year as it was pushed forward due to Covid, this is a City Facilities Department project.

*MOTION #2021:24*

*Moved by M. Edwards, seconded by C. Seiberling-Spriggs that the Consent Agenda of the April 28, 2021 meeting be adopted. CARRIED*

## DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES – None

## REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Monthly statements for December 2020 and March 2021 were presented for Board review and discussion.

### *MOTION #2021:25*

*Moved by R. Greenlaw, seconded by R. Stevens that the Orillia Public Library Board receives the December 2020 and March 2021 Financial Statements as presented. CARRIED*

Ad Hoc CLEO Recruitment Committee – The committee has selected to hire Bessie Sullivan from Haliburton County Public Library who will begin on June 21, 2021 at the Library. We look forward to having her as part of the OPL team.

## NEW BUSINESS

### Approval of Reserve Expenditures for 2020

#### *MOTION #2021:26*

*Moved by C. Seiberling-Spriggs, seconded by D. Elder that the Orillia Public Library Board in accordance with the requirement to approve expenditures made from a Reserve Account in 2020 accepts the following:*

- #1 That the Board approve the expenditure of \$1,322.45 from the **Designated Donations Reserve Fund** 56-6-3210-0352 for Vitality Kits (funds already spent)*
- #2 That the Board approve the expenditure of \$15,151.80 from the **General Reserve Bank Interest Fund** 56-6-3210-0829 in support of Lawyer's fees & Market Review (funds already spent)*
- #3 That the Board approve the expenditure of \$10,472.00 from the **Adopt-a-Book Donations Reserve Fund** 56-6-3210-9001 for Born to Read books (funds already spent)*
- #4 That the Board approve the expenditure of \$8,154.51 from the **Book Sales Reserve Fund** 56-6-3220-0846 in support of Hoopla Digital (funds already spent).*

*It is recommended that the motions authorizing expenditures from Reserve Accounts be passed on an annual basis. CARRIED*

## IN CAMERA CLOSED SESSION – Service Review

### *MOTION #2021:27*

*Moved by P. Hehn, seconded by R. Stevens that the Orillia Public Library Board enter an in camera session at 3:50 p.m. CARRIED*

### *MOTION #2021:28*

*Moved by C. Seiberling-Spriggs, seconded by P. Hehn that the Orillia Public Library Board leave an in camera session at 4:56 pm. CARRIED*

*MOTION #2021:29*

*Moved by R. Greenlaw, seconded by R. Stevens that the Orillia Public Library Board accept the Orillia Public Library Service Review as information received April 28, 2021.*

*CARRIED*

ANNOUNCEMENTS

“If Nothing Changes, Nothing Changes” program hosted by the Library May 19, 2021 at 7pm with presenters from Making Change Simcoe County. A link will be sent to Board members interested in attending.

Adjournment at 5:00 p.m. moved by R. Stevens, seconded by P. Hehn.

---

BOARD CHAIR

---

CHIEF EXECUTIVE OFFICER