

## ORILLIA PUBLIC LIBRARY BOARD

### MINUTES OF FEBRUARY 23, 2022 MEETING

A regular meeting of the Library Board was held via Zoom commencing at 3:33 p.m.

PRESENT – BOARD – K. Seymour, Chair; C. Allman; M. Edwards; D. Elder R. Greenlaw;  
P. Hehn; G. McCorkell; R. Stevens; D. Watson

STAFF – B. Sullivan, Chief Executive Officer  
K. Absalom, Director of Information Services  
M. Robertson, Director of Corporate and Operational Services  
M. Wilkinson, Director of Children’s & Youth Services  
A. Lambertsen, Coordinator of Circulation Services  
D. Caschera, Emerging Technologies Librarian  
T. Chatten, Recorder

OTHER – A. Anderson, City of Orillia; A. Nauss, BDO Canada

ABSENT – M. Ainsworth; C. Seiberling-Spriggs

#### CONVENING OF THE MEETING

Land Acknowledgement Statement – K. Seymour read the Library Board’s statement.

Call to Order – Notice and Quorum – K. Seymour called the meeting to order.

#### Approval of the Agenda

*MOTION #2022:08*

*Moved by C. Allman, seconded by D. Watson that the Orillia Public Library Board approve the Agenda of the February 23, 2022 meeting as amended. CARRIED*

Disclosure of Pecuniary Interest and General Nature Thereof – none

#### Auditor – Review Engagement/Library Statement 2020

A.Anderson, City of Orillia and A. Nauss, BDO Canada attended the meeting to present the 2020 review engagement for Board information.

*MOTION #2022:09*

*Moved by D. Watson, seconded by P. Hehn that the Orillia Public Library Board accept the Independent Practitioner’s Review Engagement Report for December 2020. CARRIED*

#### CONSENT AGENDA

B. Sullivan commented on the Safer Spaces training, which is inclusivity training for all staff. It is very positive and informative, with good feedback from staff. Also, in response to a highlight from the OLA SuperConference recently attended which drew many parallels between

emergency health care and what libraries do, further confirming the belief that libraries need to evolve into a human service and how we provide outreach services at the library.

M. Robertson reported that the EDI Committee (C. Craigie) brought the Safer Spaces information to the library's attention. In February we moved into Black History Month with displays highlighting many aspects and programs with high registration and engagement. C. Allman commented on the February 12<sup>th</sup> presentation with Rita Deverell; it was a quality program, well attended and a lot of planning was involved to bring this well-run event to all.

M. Wilkinson highlighted the CYS partnership with the Sharing Place providing snack bags for anyone in need, with approximately 60 bags given out in a two-week period.

K. Absalom commented on the Black History Month panel discussion which is available on the Library's YouTube channel. Over 400 Valentines were provided to local senior's homes with overwhelming support from the recent make-and-take program. Previous Big Read author Adam Shoalts returns for an online presentation on March 30th.

General content of the Director's reports will be discussed at the next Director's meeting.

*MOTION #2022:10*

*Moved by D. Elder, seconded by M. Edwards that the Consent Agenda of the February 23, 2022 meeting be adopted.* CARRIED

#### DISCUSSION AGENDA

#### BUSINESS ARISING FROM THE MINUTES

Strategic Plan Update – The CEO provided an update for Board information.

#### REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Surplus Report – The CEO prepared a report for Board information and discussion.

*MOTION #2022:11*

*Moved by R. Greenlaw, seconded by D. Elder that the Orillia Public Library Board present to City Council asking to use some of the 2021 surplus to pay the outstanding fees of \$20,905 for the consultants, and retain remainder of surplus for future considerations.* CARRIED

Board Approval re: Management Vision Coverage – The CEO prepared a report for Board information.

*MOTION #2022:12*

*Moved by D. Watson, seconded by M. Edwards that the Orillia Public Library Board approve the change in Vision Coverage for management library employees effective March 14, 2022.* CARRIED

NEW BUSINESS – None

ANNOUNCEMENTS – D. Caschera has submitted his resignation as contract emergent technologies librarian to pursue another position. His support and assistance have been much appreciated and the Board wishes him all the best.

Adjournment at 4:42 p.m.

---

BOARD CHAIR

---

CHIEF EXECUTIVE OFFICER