

ORILLIA PUBLIC LIBRARY BOARD

MINUTES OF JUNE 23, 2021 MEETING

A regular meeting of the Library Board was held via Zoom commencing at 3:32 p.m.

PRESENT – BOARD – K. Seymour, Chair; M. Ainsworth; M. Edwards; R. Greenlaw; P. Hehn; G. McCorkell; R. Stevens; D. Watson

STAFF – S. Campbell, retiring Chief Executive Officer
B. Sullivan, incoming Chief Executive Officer
K. Absalom, Director of Information Services
M. Wilkinson, Director of Children's & Youth Services
A. Lambertsen, Coordinator of Circulation Services
M. Robertson, Coordinator of Technical Services
D. Caschera, Digital Strategy Librarian
T. Chatten, Recorder

OTHER - S. Dance

ABSENT – E. Chwilkowska; D. Elder; C. Seiberling-Spriggs

CONVENING OF THE MEETING

Call to Order – K. Seymour called the meeting to order. Congratulations and welcome to Bessie Sullivan in her new role as Chief Executive Officer and last meeting farewell to retiring CEO Suzanne Campbell.

Approval of the Agenda

MOTION #2021:37

Moved by D. Watson, seconded by G. McCorkell that the Orillia Public Library Board approve the Agenda of the June 23, 2021 meeting. CARRIED

Disclosure of Pecuniary Interest and General Nature Thereof – None

CONSENT AGENDA

As usual there are a lot of things happening at OPL; huge thanks to staff for reports as it provides great overview and information on events. The Board offered its congratulations on the OPL receiving the Summer Readers Club award for 2020. Bike rack installation is turning out to be much more than budgeted with increased costs to retrofit; possibly some other location can be found around the building as an alternative. Capital budget money still remains if the work is able to proceed. Water bottle refill station is also a great addition to the building. Congratulations to A. Lambertsen on her new position as Coordinator of Circulation Services.

MOTION #2021:38

Moved by D. Watson, seconded by P. Hehn that the Consent Agenda of the June 23, 2021 meeting be adopted. CARRIED

DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES

Summer Readers Club 2020 Video – The video prepared for the 2020 SRC was shared for Board information and put on the Library website to promote this year’s program. It was a well-deserved second place win, with a great deal of staff input.

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Monthly statements for May 2021 were presented for Board review and discussion.

MOTION #2021:39

Moved by P. Hehn, seconded by M. Edwards that the Orillia Public Library Board receives the May 2021 Financial Statements as presented. CARRIED

Policy Committee – Elimination of Fines Report - The CEO provided a report for Board information and discussion providing highlights from the report with several options outlined. This was also a recommendation from the recent Service Review. Many libraries are trending this way as well, as many are already fine free.

MOTION #2021:40

Moved by D. Watson, seconded by P. Hehn that the Orillia Public Library Board receive the June 18, 2021 report as information and approve the removal of overdue fines on all materials for 2021 with the expectation of further analysis for the 2022 budget submission.

CARRIED

NEW BUSINESS

Business Plan Review June 2021 – An update was provided for Board review with highlights to date and going forward, including some initiatives from the recent Service Review and Safety and Security review.

Digital Strategy Report – A report was prepared by D. Caschera for Board information and discussion with thanks for the opportunity to progress in this direction. The report was very thorough, with much planning done and may include some future budget implications.

MOTION #2021:41

Moved by D. Watson, seconded by G. McCorkell that the Library Board approve Orillia Public Library’s 2021-2025 Digital Strategy. CARRIED

ANNOUNCEMENTS

The Board has received a resignation from E. Chwilkowska who provided some good insights and knowledge shared with the Board.

As this is retiring CEO Suzanne Campbell’s last meeting, the Board wishes to acknowledge and thank her for 33 years at the Library, 10 years as CEO, celebrating the many accomplishments on the way. Her history and knowledge of procedures has led the staff to provide excellent customer service and the Board in supporting the Library. The Board wish her well in enjoying

the next chapter of her life. Suzanne thanked the Board for their kind words and working with staff who value their work and enjoyed working toward progress in the community with many boards over the years.

The Board Chair wished everyone an enjoyable summer.

Adjournment at 5:25 p.m.

BOARD CHAIR

CHIEF EXECUTIVE OFFICER