

ORILLIA PUBLIC LIBRARY BOARD

MINUTES OF MARCH 24, 2021 MEETING

A regular meeting of the Library Board was held via Zoom commencing at 3:31 p.m.

PRESENT – BOARD – K. Seymour, Chair; C. Seiberling-Spriggs, Vice-Chair; M. Ainsworth;
E. Chwilkowska; M. Edwards; D. Elder; R. Greenlaw; P. Hehn;
G. McCorkell; R. Stevens; D. Watson

STAFF – S. Campbell, Chief Executive Officer
S. Papple, Director of Children’s & Youth Services
K. Absalom, Director of Information Services
M. Wilkinson; Head of Circulation Services
T. Chatten, Recorder

ABSENT – none

CONVENING OF THE MEETING

Call to Order – K. Seymour called the meeting to order.

Approval of the Agenda

MOTION #2021:19

*Moved by D. Watson, seconded by P. Hehn that the Orillia Public Library Board approve the
Agenda of the March 24, 2021 meeting. CARRIED*

Disclosure of Pecuniary Interest and General Nature Thereof – None

CONSENT AGENDA

OLA Conference reports from staff who virtually attended session provided a good synopsis of experiences and ideas shared. The virtual sessions were more accessible for staff, with no travel and no staffing issues for those left on site but did not provide for face to face meetings/networking opportunities which could result in hybrid attendance in the future.

The CEO report revisited the security concerns with no response yet from the City as Council had suggested the Library work with City staff to determine options.

Chippewas of Rama are moving forward on a contract for library service. Further discussion to follow and may ask City Council to increase board memberships to allow representation on the Board, which will provide good diversity and promotion of library services.

MOTION #2021:20

*Moved by D. Elder, seconded by R. Stevens that the Consent Agenda of the March 24, 2021
meeting be adopted. CARRIED*

DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES

Donation Cards at Funeral Homes – This was revisited at the request of the Board and found not to be a viable option for donations. K. Absalom has attended a webinar recently to be able to put a link for donations on our website through Canada Helps as other libraries have done, we are awaiting next steps.

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – There have been delays in receiving financial statements due to new treasury staff and year end completions, some lines of the statement for February 2021 are incomplete. The CEO will contact City staff for updates on missing information, but February statement was presented for review.

MOTION #2021:21

Moved by C. Seiberling-Spriggs, seconded by M. Edwards that the Orillia Public Library Board receives the February 2021 Financial Statements as presented. CARRIED

Personnel Committee – Service Review – The CEO provided an update that a draft is being completed with a March 30 meeting date to approve, with the document being presented at the April board meeting.

The CYS Director job advertisement has been posted.

Ad Hoc CLEO Recruitment Committee – The committee is moving forward with interviews set to begin March 31, with second interviews to be conducted April 8.

NEW BUSINESS

Board Representation from Rama First Nation

MOTION #2021:22

Moved by P. Hehn, seconded by D. Watson that the Orillia Public Library Board enter into a contract for library service for 2021 with the Chippewas of Rama First Nation at a rate of \$45 per member or resident. CARRIED

ANNOUNCEMENTS

This is Sarah Papple's last meeting, the Board offered their congratulations on a job well done with the CYS department as she has been a tremendous asset to the Orillia Public Library and will be missed. Best wishes in her new endeavors.

Adjournment at 4:15 p.m. moved by R. Stevens, seconded by P. Hehn.

BOARD CHAIR

CHIEF EXECUTIVE OFFICER