

ORILLIA PUBLIC LIBRARY BOARD

MINUTES OF MAY 22, 2019 MEETING

A regular meeting of the Library Board was held at the Library commencing at 3:30 p.m.

PRESENT – BOARD – B. Dickson, Chair; K. Seymour, Vice-Chair; L. Avery; D. Elder;
P. Hehn; K. Hewitt; R. Kloostra; R. Stevens

STAFF – S. Campbell, Chief Executive Officer
S. Papple, Director of Children’s & Youth Services
K. Absalom, Director of Information Services
S. Dance, Director of Technical Services
M. Wilkinson, Head of Circulation Services
T. Chatten, Recorder

OTHER – R. Fountain

ABSENT – R. Greenlaw; E. Hutt; C. Seiberling-Spriggs

CONVENING OF THE MEETING

Call to Order – B. Dickson called the meeting to order.

Approval of the Agenda

MOTION #2019:13

Moved by K. Seymour, seconded by D. Elder that the Orillia Public Library Board approve the agenda of the May 22, 2019 meeting. CARRIED

Disclosure of Pecuniary Interest and General Nature Thereof – None

CONSENT AGENDA

MOTION #2019:14

Moved by R. Kloostra, seconded by P. Hehn that the consent agenda of the May 22, 2019 meeting be adopted. CARRIED

DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES

Friends of the Library –No report at this time.

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Review and discussion of monthly statements for April 2019. Board member L. Avery inquired about a budget line for “benefits for retired employees” which is not a fixed amount but flexible depending on use and goes through City benefit plan.

First quarter invoices have been sent to townships for non-resident services, payment received from Severn Township but not yet received from Oro-Medonte.

MOTION #2019:15

Moved by R. Stevens, seconded by P. Hehn that the Orillia Public Library Board receives the April 2019 Financial Statements as presented. CARRIED

Personnel Committee – The Committee held a meeting to update new board members with discussion on items to look at in the future.

NEW BUSINESS

Library of Things – The CEO prepared a report to the Board to present information on new collections that will focus on non-traditional library items for loan, including items already on loan, as well as new items staff are recommending for loan. CYS Director S. Papple brought examples of adventure kits that are now circulating for various ages and activities. More collections will be developed as the need arises, with some limitations regarding funding, storage, staff time, etc. leading to the development of partnerships to continue and maintain future initiatives. Staff are investigating the extension of Adventure Kits to seniors, with the possible addition of Vitality Kits.

Board Orientation Session #3 Partnerships – The CEO reviewed a PowerPoint presentation for Board information on library partnerships, memberships and community connections presenting an overview of each area as it relates to library operations/functions.

Board Information Re: Patron Complaint to City Hall – Board members were apprised of the events surrounding a recent complaint regarding computer use which was dealt with well at City of Orillia level.

ANNOUNCEMENTS – The CEO updated board members on stair repairs which is a budget approved item for this year; with stone to be ordered, and a 3 week timeframe to begin the work.

The CEO being part of the senior management team with the City has provided a good response in getting things accomplished at the Library, as it has developed a good working rapport.

Adjournment at 4:53 p.m.

BOARD CHAIR

CHIEF EXECUTIVE OFFICER