

ORILLIA PUBLIC LIBRARY BOARD

MINUTES OF NOVEMBER 27, 2019 MEETING

A regular meeting of the Library Board was held at the Library commencing at 6:55 p.m.

PRESENT – BOARD – B. Dickson, Chair; K. Seymour, Vice-Chair; E. Chwilkowska;
D. Elder; P. Hehn; K. Hewitt; R. Kloostra; G. McCorkell;
C. Seiberling-Spriggs; R. Stevens

STAFF – S. Campbell, Chief Executive Officer
S. Papple, Director of Children’s & Youth Services
S. Dance, Director of Technical Services
A. Lambertsen, Information Services/Local History
T. Chatten, Recorder

OTHER – C. Mitchele; M. Mitchele

ABSENT –R. Greenlaw

CONVENING OF THE MEETING

Call to Order – B. Dickson called the meeting to order.

Approval of the Agenda

MOTION #2019:43

*Moved by K. Hewitt, seconded by R. Kloostra that the Orillia Public Library Board
approve the agenda of the November 27, 2019 meeting. CARRIED*

Disclosure of Pecuniary Interest and General Nature Thereof – None

CONSENT AGENDA

The Board Chair briefly reviewed the agenda items listed with minor changes to order.

MOTION #2019:44

*Moved by R. Stevens, seconded by P. Hehn that the consent agenda of the November
27, 2019 meeting be adopted. CARRIED*

DISCUSSION AGENDA

NEW BUSINESS

Art Donation Deputation – C. Mitchele provided those present with a PowerPoint presentation regarding Rev. Canon Greene portrait by J.W.L. Forster that his family would like to donate to the Library with a possible copy for St. James Anglican Church.

The next step would be for staff to report regarding any conditions/questions to the Board for next meeting.

BUSINESS ARISING FROM THE MINUTES

Friends of the Library – K. Hewitt reports nothing new at this time.

Infrastructure Grant Application – The CEO reported that the grant application was sent with some additional info needed, which she will complete and resubmit.

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Review and discussion of monthly statements for October 2019. G. McCorkell asked if the statements could show incurred expenses for end of year account balances with more accurate figures, as well as questions regarding revenue.

MOTION #2019:45

Moved by K. Seymour, seconded by R. Kloostra that the Orillia Public Library Board receives the October 2019 Financial Statements as presented. CARRIED

Personnel Committee – The Committee held a meeting on November 15 to discuss the service review based on budget approval and upcoming harassment training for staff.

NEW BUSINESS

Severn Township Contract Report – The CEO prepared a report for Board information asking for direction to staff with history given on contracts for library service. The staff was directed to respond to Severn Township with a request to review at Township Council level.

Art Donation and Art Policy – The CEO prepared a report for Board information regarding the donation of two pieces of art by local artists.

MOTION #2019:46

Moved by B. Dickson, seconded by D. Elder that the Orillia Public Library Board accept the Richard Vandermeer painting of French's Stand into the art collection and donate the Marlene Bulas painting of Newfoundland to the Orillia Public Art Committee. CARRIED

Guidelines and Accreditation – The staff has been monitoring changes using City policies as a guideline for AODA and safe workplace policy but must be specific to the Library. To apply for accreditation Library policies must be updated, the benefits of which would be peace of mind. The Policy committee is to meet next week to put together a schedule for review of policies.

Bill 108 Development Charges – the CEO reviewed a PowerPoint presentation that was done for AMPLO to share with all Boards. This is a call to action for boards to be aware and part of the discussion as the deadline approaches.

Announcements – The Library will hold its Annual Meeting prior to the next Board meeting on December 18, 2019.

Adjournment at 8:15 p.m.

BOARD CHAIR

CHIEF EXECUTIVE OFFICER