

ORILLIA PUBLIC LIBRARY BOARD

MINUTES OF OCTOBER 30, 2019 MEETING

A regular meeting of the Library Board was held at the Library commencing at 3:30 p.m.

PRESENT – BOARD – B. Dickson, Chair; K. Seymour, Vice-Chair; E. Chwilkowska;
D. Elder; R. Greenlaw; P. Hehn; K. Hewitt; G. McCorkell;
C. Seiberling-Spriggs; R. Stevens

STAFF – S. Campbell, Chief Executive Officer
S. Papple, Director of Children’s & Youth Services
K. Absalom, Director of Information Services
S. Dance, Director of Technical Services
M. Wilkinson, Head of Circulation Services
T. Chatten, Recorder

ABSENT – R. Kloostra

CONVENING OF THE MEETING

Call to Order – B. Dickson called the meeting to order and welcomed two newly appointed members to the Board.

Approval of the Agenda

MOTION #2019:34

Moved by R. Stevens, seconded by P. Hehn that the Orillia Public Library Board approve the agenda of the October 30, 2019 meeting. CARRIED

Disclosure of Pecuniary Interest and General Nature Thereof – None

CONSENT AGENDA

The Board Chair briefly reviewed the agenda items listed. K. Seymour asked about the thank you letter regarding Kiwanis Auction donation; which was clarified as a donation of gift certificates issued by the Library that can be used for fines, etc.

MOTION #2019:35

Moved by K. Hewitt, seconded by D. Elder that the consent agenda of the October 30, 2019 meeting be adopted. CARRIED

DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES

Friends of the Library – K. Hewitt reports no news at this time.

Infrastructure Grant Application – The CEO reports that the Library can apply separately from the City of Orillia, and will proceed to apply for the grant showing how it will improve the quality and access by patrons.

MOTION #2019:36

Moved by C. Seiberling-Spriggs, seconded by K. Seymour that the Orillia Public Library Board approve the grant application to Ontario's Community, Culture and Recreation Funding for Sound Masking. CARRIED

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Review and discussion of monthly statements September 2019.

MOTION #2019:37

Moved by R. Stevens, seconded by P. Hehn that the Orillia Public Library Board receives the September 2019 Financial Statements as presented. CARRIED

2020 Budget Update – The CEO reports that City SMT budget meetings have begun with pay equity and service review discussed as well as capital request for hotspots and PT to FT staff in CYS presented as increases. When discussing contracts for library service Oro-Medonte has requested block billing vs per member costing; this will be referred to the Finance Committee to discuss for 2021 budget.

Personnel Committee – The Committee has no new updates, a meeting is scheduled for November 15, 2019.

NEW BUSINESS

Bike Racks Report – The CEO prepared a report for Board information regarding the purchase of specialized bike racks for the Library.

MOTION #2019:38

Moved by K. Seymour, seconded by C. Seiberling-Spriggs that the Orillia Public Library Board approves the transfer of funds from the Building Fund Donations reserve account (56-6-3210-0844) to the Facilities Capital bike rack account for an amount not to exceed \$5,000 in support of purchasing bike racks to be installed in the covered area in the courtyard. CARRIED

OLA Conference Board Attendance – The Board members were reminded about the upcoming conference and their possible attendance.

Bill 132 Better for People, Smarter for Business - The CEO reported that the Bill received first reading with two points relating to libraries where Canadian permanent residents can now serve on library boards as opposed to Canadian citizens, and the possible change from a minimum of 10 meetings per year to as little as 4 per year. FOPL is surveying libraries for their opinion as requested by the government. Too few meetings may mean harder integration and challenge operations.

IN CAMERA SESSION – Personnel Matter

MOTION #2019:39

Moved by B. Dickson, seconded by E. Chwilkowska that the Orillia Public Library Board enter an in camera session at 4:11 p.m. CARRIED

MOTION #2019:40

Moved by B. Dickson, seconded by E. Chwilkowska that the Orillia Public Library Board leave an in camera session at 4:14 p.m. CARRIED

MOTION #2019:41

Moved by B. Dickson, seconded by K. Seymour that the confidential report dated September 25, 2019 from Suzanne Campbell regarding Letter of Trespass be received and that the confidential direction to staff and Board regarding Option 3 be adopted. CARRIED

MOTION #2019:42

Moved by B. Dickson, seconded by K. Seymour that the Orillia Public Library Board uphold the Letter of Trespass as discussed in the June 26, 2019 meeting. CARRIED

Adjournment at 4:17 p.m.

BOARD CHAIR

CHIEF EXECUTIVE OFFICER