

ORILLIA PUBLIC LIBRARY BOARD

MINUTES of April 15, 2026 MEETING

A regular meeting of the Board was held in the Library commencing at 4:00 p.m.

PRESENT - BOARD - Mike Stahls, Chair; Catherine Allman, Vice-Chair; Deborah Watson; John Bard; Don McIsaac; Elaine Bremer

STAFF Meagan Wilkinson, Chief Executive Officer
Alexandra Gilston, Director of Children's & Youth Services
Melissa Robertson, Director of Corporate & Operational Services
Kelli Absalom, Director of Information Services
Amy Lambertson, Co-ordinator of Circulation Services
Janis Holohan, Recorder

VIA ZOOM Ryan McVeigh; Meghan Edwards, Wanda Minnings

ABSENT - Whitney Smith

CONVENING OF THE MEETING – M. Stahls welcomed those in attendance and via Zoom.

Land Acknowledgement Statement – M. Stahls read the Library Board's statement.

Call to Order – M. Stahls called the meeting to order.

Approval of the Agenda

Motion #2026:31

Moved by D. Watson and seconded that the Orillia Public Library Board approve the Agenda of the April 15, 2026 meeting.

CARRIED

Disclosure of Pecuniary Interest and General Nature Thereof – none

CONSENT AGENDA

Highlights:

M. Wilkinson announced that she will be a panelist at the Ontario Small Urban Municipality (OSUM) Conference in Parry Sound, Ontario, occurring April 29 to May 1, 2026.

M. Robertson highlighted that the library has received a Dave Becket pastel painting donated by a member of the community, which will be displayed in the local history room.

K. Absalom announced a collaboration with Science North with the addition of two (2) family passes to the Library of Things collection.

2026 1st Quarter statistics were presented for board review and discussion.

The correspondence regarding H. Mallon's resignation was discussed. A 6-month-term board position has been posted on the city's website.

Motion #2026:32

Moved by R. McVeigh and seconded that the Consent Agenda of the April 15, 2026 meeting be adopted.

CARRIED

DISCUSSION AGENDA

BUSINESS ARISING FROM THE MINUTES - none

REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Monthly statements for March 2026 were presented to the Board for review and discussion. The city's 2025 financial year-end statements are to be prepared by May 1st, 2026 for council presentation.

Motion #2026:33

Moved by D. McIsaac and seconded that the Orillia Public Library Board receives the March 2026 financial statements as presented.

CARRIED

Fundraising Committee – The fundraising committee provided a verbal report update, focusing on preparations for the end-of-June Book Sales.

NEW BUSINESS

2025 Draft Annual Report - A draft 2025 annual report was presented to the Board for review.

Simcoe County Workplace Inclusion Charter - A workplace inclusion charter report was presented to the Board as information. The Orillia Public Library is eligible for gold level recognition as an institution that values equity, diversity, and inclusion.

Motion #2026:34

Moved by J. Bard and seconded that the Orillia Public Library Board receives the Simcoe County Workplace Inclusion Charter report as information.

CARRIED

Relief Report Update – A relief report update was presented to the Board for review and discussion. Updates will be reported quarterly.

Motion #2026:35

Moved by D. Watson and seconded that the Orillia Public Library Board receives the Relief Report as information.

CARRIED

Room Rental Report – The library is looking at a new community partnership involving the use of its program rooms. Although the rental would have an impact on some library and community programming, it would provide the library with a consistent stream of funding for the fall and winter of 2026-2027.

Motion #2026:36

Moved by J. Bard and seconded that the Orillia Public Library Board receives the Room Rental Report as information.

CARRIED

ANNOUNCEMENTS

Library CLOSED Sundays: May 3rd, 2026 through to October 13th, 2026

Library CLOSED Victoria Day Long Weekend: Monday May 18th, 2026

Adjournment at 4:30pm

Motion #2026:37

Moved by D. McIsaac and seconded that the Orillia Public Library Board approve the adjournment of the April 15, 2026 meeting.

CARRIED

BOARD CHAIR

CHIEF EXECUTIVE OFFICER